

Job Description

Nature and Greenspaces Officer

Hours of work: 24.5 hours per week (flexible in how worked)

Type of contract: Fixed Term 2 years

Based at: Meadow Farm with travel to other sites as required. Hybrid working available.

Croner rank: 5

Job Purpose

This post is part of the Reconnecting Bernwood Otmoor and Ray NHLF programme and will manage delivery of development projects under the Nature Recovery theme.

Reporting Line

The post holder reports to the Programme Manager.

Line Management

No line management responsibility.

Key Responsibilities

- Engaging and working with landowners, farmers and partners to deliver survey work across the project area
- Assisting programme lead with setting up contracts and managing external consultants
- Collate data from external consultants and partners, undertake mapping and identify, using GIS and landowner engagement, key delivery sites and gaps in participation
- Work closely with consultants to design and deliver user surveys for greenspaces
- Work closely with colleagues across our landscape recovery, reserves and communities' teams along with programme partners to support development of projects and capital works to be undertaken in delivery phase
- Identify and engage additional farmers/landowners with the programme area who are willing to undertake habitat creation/restoration projects
- Contribute to development of an Area Action Plan for Round 2 application
- Any other duties as delegated by the Chief Executive.

Person Specification

- Experience of working with a range of stakeholders in a partnership setting
- Experience of working with farmers and landowners on ecological projects
- Ecological survey and practical habitat management experience
- Excellent written and oral communication skills
- Ability to prioritise workloads and meet deadlines
- Knowledge of agri-environment schemes*
- Competent in use of ArcGIS
- Competent in use of MS Office functions such as Word and Outlook and advanced Excel
- Ability and willingness to demonstrate the BBOWT behaviours and values
- Current UK valid car driving licence

Measurements Of Success

- Nature Recovery projects for Round 2 NHLF application developed along with supporting maps and documents
- Effective representation of BBOWT with project partners and farmers/landowners.